



TRAINING REGISTRATION FORM

PHOTO

Training Ref: EGST/023/YOUR SURNAME

NAME		DATE OF BIRTH	
ADDRESS		TELEPHONE	
		EMAIL	
COURSE APPLYING FOR:(choose from below)✓			
SECURITY GUARDING LEVEL 2	DOOR SUPERVISION LEVEL 2	CCTV OPERATOR LEVEL 2	CLOSE PROTECTION LEVEL 3
		DOOR SUPERVISION TOP-UP LEVEL 2	HEALTH AND SAFETY FIRST AID AT WORK
			FIRE SAFETY FOR FIRE MARSHAL

PROOF OF IDENTIFICATION [choose one] PROOF OF ADDRESS: [choose one]

PASSPORT		DRIVING LICENCE		UTILITY BILL		BANK STATEMENT	
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COURSE FEES PAYMENT (please tick)✓

TOTAL FEES	FULL PAYMENT	INITIAL DEPOSIT	REMAINING BALANCE PAYMENT
	(please tick)✓	(please tick)✓	(please tick)✓

METHOD OF PAYMENT

[BANK TRANSFER ONLY]

WE DO NOT ACCEPT CASH, PLEASE USE THE METHOD BELOW TO MAKE YOUR PAYMENT
Please make all payment into the following account and notify us immediately for confirmation.

Bank: LLOYDS BANK

Account Name: EGUARDS LIMITED

Account Number: 20605857

Sort code: 04-06-05

Reference: Please Quote EGST/023/YOUR SURNAME

TERMS & CONDITIONS

Please read this carefully before submitting your Booking Form

1. All course booking should be made on this Form
2. Course fees are not subject to VAT and are inclusive of study material and examination cost.
3. Deposit payment should be made to secure a booking for the course.
4. EGUARDS reserves the right to refuse training to candidates who did not pay the course fee in full by day 1 of course commencement.
5. This course does not guarantee instant employment within the Security Industry except when licensed.
6. EGUARDS does not guarantee an instant SIA license.
7. EGUARDS training courses only makes you eligible to pay for the SIA license.
8. Refund for the cancellation of the course must be received by the booking centre 5 days before the commencement of the course otherwise you will lose your deposit for non attendance. [NO REFUND WILL BE GIVEN FOR CANCELLATIONS RECEIVED LESS THAN 5 DAYS PRIOR TO THE COMMENCEMENT OF THE COURSE]
9. You will lose your deposit payment if you turn up late for the training, therefore you must arrive at the training centre 15 minutes before the commencement of the course to avoid losing your deposit.
10. No refund will be given for Failure to attend the course without notice.
11. Candidates will not be accepted on the training course unless they provide proof of payment, proof of address and photo identification. [PLEASE NO PAYMENT AND ID NO COURSE]

All completed Training form must include the following:

1. 1 Photo ID [Driving licence and
2. 2 Proof of address [Utility Bills]
3. 2 Passport size photos

**Submit either by post or hand delivery to: EGUARDS LIMITED
107 Soho Hill, Hockley, Birmingham, B19 1AY**

DECLARATION

I _____ confirm that all information I have provided on this form is best to my knowledge, is true and accurate and I have read the Terms and Conditions above.

Trainee Signature: _____ **Date:** _____